

INTERNAL QUALITY ASSURANCE CELL

Mannam Memorial NSS College, Kottiyam

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No: IQAC/2016/ ATR 001

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ACTION TAKEN REPORT

On the decisions of the IQAC meetings held on 7th June and 5th July 2016

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

1. Plan of action for the year 2016–17 is being prepared in consultation with the faculty, and it will be included in the Annual Quality Assurance Report (AQAR) for the year 2016-17.
2. The work for preparing SSR for submitting the same to NAAC has been started.
3. Collection of data for all AQAR's from the year 2011-12 has been started and will be submitted to the UGC and other agencies as stipulated by the UGC guidelines.
4. A committee headed by Dr. P. Geetha had been formed for preparation of academic calendar and it is ready to be printed.
5. The IQAC Co-ordinator Dr. R. Prakash Chandran had some personal inconveniences and Dr. Ratheesh Kumar. V is appointed as the new co-ordinator of IQAC. This report will be presented by the new coordinator in the next IQAC meeting for its approval and views.

The IQAC Co-ordinator

Dr. Ratheesh Kumar V

Assistant Professor of Physics

Chairperson of the IQAC

Dr. G Girijadevi

Principal